

TOP SECRET

4 January 1961

CHECK LIST

I. Upon notification of an impending operation, actions will begin immediately in the following sequence.

- a. Call meeting of all Branch and Section Chiefs involved (Action-Operations)
- b. Action checklist for IDEALIST Operations will be completed (Action-Operations)
- c. General concept of operations will be prepared (Action-Operations)
- d. Prepare briefing book in two copies for presentation to DDP (Action-Intelligence)
- e. Prepare Operations Order or [REDACTED] as appropriate (Action-Operations) ^{05X1A}
- f. Preparation of annexes or portions of Operations Order (Branches and Sections concerned)

II. Operation Orders will generally follow the standard 5 paragraph format modified as indicated below to fit needs peculiar to this organization.

ADDRESSEES: Determine agencies which require distribution

OPERATIONS ORDER NUMBERS: Orders will be numbered consecutively by calendar year. A Number will not be assigned until the order is prepared for publication. (Action-Operations)

CODE WORD: One word will be used for classified Code Word. An unclassified nickname will be given and will contain two words. (Action-Operations)

CHART AND MAP REFERENCE: (Action-Operations)

TASK ORGANIZATIONS: List the components which will comprise the command. (Action-Operations)

1. General Situation: A brief concept of operations will be outlined here to enable the commanders to understand the situation. It will include estimated mission requirements, operating bases, general time period for operation, and number and type aircraft. (Action-Operations)

a. Enemy Forces: Enemy situation in the specific area of interest. May refer to Intelligence Annex. (Action-Intelligence)

b. Friendly Forces: Pertinent information concerning supporting forces other than those listed as Task Organizations. (Action-Operations)

c. Cover: Approved cover story will be included or refer to Administrative Annex. Will include specific instructions to guide actions of commanders and pilots in event of emergency. (Action-Administrative)

2. Mission: A clear, concise statement of the task to be accomplished and its purpose. If more than one area of operation, state separately. (Action-Operations)

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3. Task for Subordinate Units: In separate lettered subparagraphs for each unit listed under Task Organizations, assign specific tasks to each element of the command. (Action-Operations)

X. List instructions which apply to two or more elements of the command. Implementation instructions will be contained in the first subparagraph. (Action-Operations)

4. Administrative and Logistical Matters: Instructions to the command concerning administration, finance, personnel, supply, availability of services, evacuation, etc. May refer to Administrative or Materiel Annex.

A. Administration (Action-Administration)

B. Logistics (Action-Materiel)

5. Command and Communications Matters:

A. Communications: Include commo plan for control and conduct of the operation. May refer to Communications Annex. Include time zone to be used. (Action-Communications)

B. Command: List location of command posts, command relationships, transition of command, etc. (Action-Operations)

Annexes: Will be prepared in final form by Branch of primary interest and submitted to Operations for coordination and publication.

- A. Schedule of Events
- B. Operations
- C. Intelligence
- D. Administration
- E. Logistics

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OPERATIONS ORDER CHECK LIST - IDEALIST

Assure that appropriate entries are made in Operations Order for each organization.
To be completed and filed with copy of Operations Order or in [REDACTED] file. 25X1A

	USAF AFCIG-5	IDEALIST	DET	STAGING DET	INITIALS
1. General Situations:					
A. Concept of Operations:					
(1) Mission requirements		X			
(2) Operating bases		X			
(3) Time period		X			
(4) Aircraft number and type		X			
B. Enemy Forces:		X			
(1) E & E info to field		X			
(2) Target materials to field		X			
(3) AOB, ROB, MOB		X			
C. Friendly Forces:		X			
(1) USAF		X			
(2) USN		X			
D. Cover:		X			
(1) Story during deployment					
(2) Story while at operating base		X			
(3) Aircraft loss in friendly territory					
(4) Aircraft loss in hostile or denied territory		X			
(5) Protests not connected with incidents		X			
(6) Name and position of persons authorized to make news releases		X			
(7) Aircraft markings during ferry, while at staging base and while on missions		X			
(8) Explain why pilots are civilians		X			
(9) Survival equipment to be carried on missions		X			

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USAF AFCIG-5	IDEALIST	DET	STAGING DET	INITIALS
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2. Tasks:

A. Operations:

(1) Airlift Support	X	X		
(a) Coordination		X		
(b) Requirements			X	X
(c) Backup support	X	X		
(d) Enroute support	X	X		
(e) Time phasing		X		
(f) Operational control	X	X	X	X
(g) Fast transport of take	X	X	X	X
(h) Report of progress	X	X	X	X
(2) Ferry Flights		X	X	X
(3) Directed Missions		X	X	X
(4) Canned Mission Plans		X		X
(5) Radar Suppression	X	X	X	X
(6) Weather Support				
(a) Ferry route		X	X	X
(b) Mission route		X		X
(c) Terminals			X	X
(7) Radio Channelization			X	X
(8) Search and Rescue Cover	X	X	X	X
(9) Handling of Take		X		
(a) "B" Camera		X		
(b) Tracker		X		
(c) ELINT		X		
(d) Separation of take		X		
(e) Transportation	X	X		
(f) Processing facility	X	X		
(10) Reports Control		X	X	X
(11) Operational Control of Aircraft		X	X	X
(12) Establish Commo		X	X	X
(a) All times GMT		X		
(b) Commo links		X	X	X

T O P S E C R E T

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	USAF AFCIG-5	IDEALIST	DET	STAGING INITIALS DET
(13) Call Signs		X	X	X
(14) Emergency Procedures		X	X	X
(a) Airfields		X	X	X
(b) Bail out		X	X	X
(c) Detonator		X	X	X
(d) Contrails		X	X	X
(15) Implementation Instructions		X		
(16) Code Word or Nickname		X		
(17) U-2 Equipment		X	X	X
(18) Radio Nav Aids		X		
(19) Diversionary Missions		X		
(20) Spare Aircraft		X		
(21) Airborne Spare		X	X	X
(22) Coordinate with Base Cmdr			X	X
(23) Coordinate with COS		X		X
(24) Film Requirements 4000/6000 Rolls		X	X	X
(25) Operations facilities available		X	X	X
3. <u>Administration and Logistics:</u>				
A Administration				
(1) Personnel augmentation		X	X	
(2) DIP clearances, visas, passports, etc.		X		
(3) Rations		X	X	
(4) Clothing		X	X	
(5) Pilots		X	X	
(6) Support personnel		X	X	
(7) Shot records, ID cards, orders, etc		X	X	
(8) Security		X	X	X
(9) Finance		X	X	X
(10) Mail		X	X	
(11) Contacts with other people			X	X
(12) Missing		X	X	X

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	USAF AFCIG-5	IDEALIST	DET	STAGING DET	INITIALS
(13) Billeting		X	X	X	
(14) Courier Procedures		X	X	X	
(15) Security Requirements		X	X	X	
B. Materiel					
(1) FAK and SLOE		X	X		
(2) Fuel		X			
(a) Operating base		X			
(b) Enroute		X			
(3) Oxygen		X			
(4) Nitrogen		X			
(5) Resupply shipping address		X			
(6) Resupply procedures		X			
(7) Hangar space		X			
(8) Notify depot		X			
(9) Establish supply priority		X			
4. <u>Command and Communications:</u>					
A. Communications					
(1) Instructions or annex		X			
B. Command		X			
(1) IDEALIST		X			
(2) Detachment		X	X	X	
(3) Staging Detachment		X	X	X	